



Viewfield Baptist Church

12 August 2020

General guidelines for those intending on using the premises during Phase 3 of the Covid lockdown

Be aware

We must all share responsibility to minimise the potential for [spreading COVID-19](#) among worshippers and anyone working/volunteering within the buildings and surrounding grounds.

The Leadership reinforce the guidance given by the Scottish Government and ask:

- anyone who is displaying symptoms or is self-isolating or as a result of [contact tracing](#) to stay at home to minimise the risk of spreading COVID-19
- anyone who is shielding continuing to follow [government advice on shielding](#)
- anyone home who becomes unwell with symptoms of COVID-19 in a place of worship should inform a Steward and immediately leave the premises, go home and follow protocol.

Test and Protect

We will keep a temporary register of worshipper and staff/volunteer contact details for a period of 21 days for Test and Protect purposes. Please be patient whilst queueing to enter the premises in order to have your details taken. Instructions about our one-way traffic route through the premises. will be given by Stewards. Please maintain social distances at all times. Please adhere to instructions given

Physical Distancing in Places of Worship

We must take all reasonable measures to ensure that all individuals, including worshippers, staff members and volunteers, can keep at least 2 metres apart from other individuals whilst they remain in any part of the church grounds, car park or premises. This 2 metre distance does not need to be maintained between others in their household, extended household group or a carer and the person assisted by the carer.

Face coverings

Face coverings must be worn within our Church premises.

The wearing of face coverings must not be used as an alternative to other precautions including physical distancing, hand washing and respiratory hygiene.

Cleaning and hygiene measures

The Church premises have been closed for many weeks, a health and safety check and cleaning has been carried out before reopening in line with wider health and safety considerations.

The premises will be fully cleaned on an appropriate day following any meeting held within the premises.

Adequate hand hygiene facilities are available at key areas such as entrances and exits. Upon arrival at the premises Stewards will direct you to these facilities.

Hand hygiene within toilets

Public toilets carry with high level risk of transmission of COVID-19. We remind the church family that the following hygiene measures are in place within the toilets to minimise risk.

- liquid soap and sanitisers are provided within toilets
- hand-drying facilities via electric hand driers
- the internal door to ladies and gents will be propped open to minimise touching

Attendance at services

Individuals or household/extended household groups are allowed can attend. Recognising that numbers attending are capped at 50, it is therefore essential that those wishing to attend a meeting must in the first instance phone or email the office to request a place at the meeting and once the names have been collated our Admin Secretary will phone or email you back to confirm that you have a place. We do trust and pray that the church family will bear with the Leadership as we implement this procedure and if a place cannot be granted due to numbers then a place will be awarded at the following meeting.

Please arrive no earlier than 15 minutes prior to a meeting starting, please be understanding of the slow means of access, the need to take personal details and getting used to traffic flows and seating arrangements.

Once the meeting has concluded then we have to vacate the premises as soon as is practical. We are not allowed to stay around for a time of fellowship within indoor spaces.